

<b>Subject:</b>	<b>Parking Annual Report 2011-12</b>		
<b>Date of Meeting:</b>	<b>2 October 2012</b>		
<b>Report of:</b>	<b>Strategic Director Place</b>		
<b>Contact Officer:</b>	<b>Name:</b>	<b>Paul Nicholls</b>	<b>Tel: 29-3287</b>
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<b>Ward(s) affected:</b>	<b>All</b>		

**FOR GENERAL RELEASE****1. SUMMARY AND POLICY CONTEXT:**

- 1.1 To note and approve the publication of the fourth Parking Annual Report 2011-12 on the performance of Parking Services for submission to the Department for Transport, Traffic Penalty Tribunal and for general publication under the provisions of the Traffic Management Act 2004.

**2. RECOMMENDATIONS:**

- 2.1 That the Transport Committee endorses the publication of the Parking Annual Report for 2011-12 under the provisions of the Traffic Management Act 2004.
- 2.2 That the Transport Committee authorises the Head of City Infrastructure to produce and publish the report which will be made available on the Council's website.

**3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:**

- 3.1 The City Council has operated Decriminalised Parking Enforcement since 16 July 2001. Part 6 of The Traffic Management Act 2004 came into force on 31 March 2008 and the decriminalised enforcement of parking is now known as Civil Parking Enforcement. Statutory Guidance issued by the Department for Transport requires the Council to produce and publish an annual report within 6 months of the end of the financial year.
- 3.2 Brighton and Hove City Council's first Parking Annual Report 2008/9 received national recognition when it was unanimously declared overall winner by the independent 'Parking Annual Report Review Group' established by PATROL (Parking and Traffic Regulations Outside London). Last year's report was also shortlisted for the award which was established to highlight best practice amongst Local Authorities in using the report to engage with the public on a range of parking issues.
- 3.3 Copies of this year's Parking Annual Report will be sent to a wide range of stakeholders including, Sussex Police, East Sussex Fire Brigade, The Traffic Penalty Tribunal, the Secretary of State for Transport, Brighton and Hove

Chamber of Commerce and local parking special interest groups. The Parking Annual Report will also be published on the council's website.

#### **4. COMMUNITY ENGAGEMENT AND CONSULTATION**

- 4.1 The publication of the Parking Annual Report 2011-12 is being used as an opportunity to inform and engage with the public and stakeholders on a range of parking issues.

#### **5. FINANCIAL & OTHER IMPLICATIONS:**

##### Financial Implications:

- 5.1 The full cost of preparing the Annual Parking Report has been met from within existing Parking & Traffic revenue budgets.

Finance Officer Consulted: Karen Brookshaw

Date: 15/08/2012

##### Legal Implications:

- 5.2 The City Council is required by Statutory Guidance issued by the Department for Transport under Section 87 of the Traffic Management Act 2004 to produce and publish an annual report detailing financial and statistical information on its civil parking enforcement regime. The report must be published within 6 months of the end of the financial year.

Lawyer Consulted: Carl Hearsom

Date: 14/08/2012

##### Equalities Implications:

- 5.3 The Parking Annual Report will be made available in hard copy format at libraries and at the Parking Information Centre where staff will be able to provide assistance as required, in addition to being published online.

Any equalities implications arising as a result of policy changes are explained in the relevant committee report introducing the change. Parking Services also conducts regular reviews of the Equality Impact Assessment for the service.

The Blue Badge scheme administered by the council is a national scheme providing a range of parking concessions for disabled people meeting the blue badge criteria. Parking Services meets with key stakeholders such as the Federation of Disabled and minority ethnic groups to gather feedback on services and consult on new developments.

Overall the parking surplus is used to pay for free bus passes for the disabled and elderly.

##### Sustainability Implications:

- 5.4 None identified

##### Crime & Disorder Implications:

5.5 None identified

Risk and Opportunity Management Implications:

5.6 None identified

Public Health Implications:

5.7 None identified

Corporate / Citywide Implications:

5.8 None identified

**6. EVALUATION OF ANY ALTERNATIVE OPTION(S):**

6.1 None considered

**7. REASONS FOR REPORT RECOMMENDATIONS**

7.1 To provide the public and stakeholders with information on the performance, aims and objectives of parking services and to meet the Council's legal obligations under the Traffic Management Act 2004

**SUPPORTING DOCUMENTATION**

**Appendices:**

1. The Parking Annual Report 2011-12

**Documents in Members' Rooms**

1. None

**Background Documents**

1. None

